

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Ellen Heaney
direct line 0300 300 4040
date 14 June 2010

NOTICE OF MEETING

CENTRAL BEDFORDSHIRE ADMISSIONS FORUM

Date & Time

Wednesday, 23 June 2010 at 8.30 a.m.

Venue at

Room 14, Priory House, Monks Walk, Chicksands

Richard Carr
Chief Executive

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE ADMISSIONS FORUM:

Local Education Authority:	Mrs A M Lewis, Portfolio Holder Children's Services
Community and Voluntary Controlled Schools:	Mr S Morrow, Headteacher, Flitwick Lower School Ms Neale, Governor, Dunton Lower School Mrs A Phillips, Headteacher, Streetfield Middle School, Dunstable Mrs J Woodthorpe, Headteacher, Campton Lower School
Foundation and Trust Schools:	Mr D Brandon-Bravo, Headteacher, Parkfields Middle School, Toddington Mr S Fell, Headteacher, Harlington Upper School
Voluntary Aided Schools:	Mrs P Cotton, St Vincent's Primary School, Houghton Regis Mr N Sharpe, Ashton Middle School, Dunstable Mrs C Spurgeon, Head Teacher, St Mary's Lower School, Clophill
Church of England Diocese:	Mr R Slade, Diocese of St Albans

Roman Catholic Diocese: Mrs F Image, Roman Catholic Diocesan Representative

Parent Governor: Mr I Robinson, Parent Governor, Caldecote VA Lower School
Mr B Sear, Parent Governor Representative

Local Community: Ms W Anderson-Welsh, Ethnic Minorities Groups
Mrs D Day, Virtual School Headteacher, Central Bedfordshire (representing Looked After Children)
Squadron Leader Michelle Ramsden, RAF Henlow

Academy : Mr J Kemp, Vice-Principal, All Saints Academy, Dunstable

1. **WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

To note any apologies for absence

2. **APPOINTMENT OF A CHAIRMAN**

To appoint a Chairman for the 2010- 2011 year.

3. **APPOINTMENT OF A VICE-CHAIRMAN**

To appoint a Vice-Chairman for the 2010-2011 year

4. **MINUTES OF THE PREVIOUS MEETING**

To approve the minutes of the meeting held on 24 March .

5. **MATTERS ARISING**

To consider any matters arising.

6. **UPDATE ON MEMBERSHIP**

To note the update to the Admissions Forum membership (Ellen Heaney)

7. **UPDATE ON 2010 ADMISSIONS AND APPEALS.**

To receive an update on admissions and appeals in respect of the September 2010 admissions round (Rosa Bonwick).

8. **ADMISSION ARRANGEMENTS 2010- 11 FOUNDATION, TRUST, VOLUNTARY AIDED SCHOOLS AND ACADEMY**

To note the determined admission arrangements for Foundation, Trust, Voluntary Aided Schools and Academy. (Rosa Bonwick).

9. **LOCAL AUTHORITY REPORT TO SCHOOLS ADJUDICATOR**

To endorse the information contained in the report and to recommend to the Deputy Chief Executive and Director of Children's Services that the report be agreed.(Rosa Bonwick)

10. **PARENTAL FEEDBACK ON 2010 ADMISSIONS**

To note the analysis of feedback and comments received. (Rosa Bonwick)

11. **INFORMATION FOR PARENTS FOR 2011 ADMISSIONS**

To approve the information to be distributed to parents in respect of the school admissions processes (Lydia Braisher).

(Appendix B draft transfer to upper school application form, Appendix C, draft transfer to middle school application form, Appendix E, draft in year leaflet and Appendix F, draft in year application form to follow).

12. **DATE AND TIME OF FUTURE MEETINGS**

To agree the dates and times of future meetings.